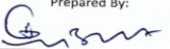


Activities Tracker

[illegible]

S. No.	Activity	Responsible Person		Fall Semester 2025												Spring Semester 2026																																			
				Jul				Aug				Sep				Oct				Nov				Dec				Jan				Feb				Mar				Apr				May				Jun			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4												
31	Students' Feedback Survey (Online)	Chairperson/ Area Coordinator	Planned																																																
			Actual																																																
32	Faculty, employer and alumni surveys	Chairperson	Planned																																																
			Actual																																																
33	End of classes and submission of online Faculty Course Review Reports	Chairperson/ Class Advisors	Planned																																																
			Actual																																																
34	OBE Data Submission to OBE Cell	Faculty Members	Planned																																																
			Actual																																																
35	OBE CQI Activity	OBE Trained Faculty	Planned																																																
			Actual																																																
36	Condonation of attendance cases	Chairperson/ Class Advisors	Planned																																																
			Actual																																																
37	Conduct of Examination	Chairperson/ Class Advisors	Planned																																																
			Actual																																																
38	Timely assessment of scripts and submission to COE	Faculty Members	Planned																																																
			Actual																																																
39	Timely assessment of scripts by the ERC	Chairperson	Planned																																																
			Actual																																																
40	Communication of Final Year Project Examination Schedule to COE	Chairperson	Planned																																																
			Actual																																																
41	Assessment of Final Year Projects	Chairperson	Planned																																																
			Actual																																																
Postgraduate Programmes Activities																																																			
1	Admission Process / Application / Merit List / Registration	Chairperson/ Coordinator	Planned																																																
			Actual																																																
2	Teaching Load Finalization and Communication	Chairperson/ Coordinator	Planned																																																
			Actual																																																
3	Time Tables Finalization and Display	Chairperson/ Coordinator	Planned																																																
			Actual																																																
4	Course Plans Preparation and Submission / Course Profile	Chairperson/ Coordinator	Planned																																																
			Actual																																																
5	Conduct of Classes	Chairperson/ Coordinator	Planned																																																
			Actual																																																
6	Mid-Term Assessment & Evaluation	Chairperson/ Coordinator	Planned																																																
			Actual																																																
7	Attendance Display (For at Least One Week)	Chairperson/ Coordinator	Planned																																																
			Actual																																																
8	Students' Feedback Survey (Online) for each Semester	Area Coordinator	Planned																																																
			Actual																																																
9	Examination Time Table Proposal sent to COE	Chairperson/ Coordinator	Planned																																																
			Actual																																																
10	Conduct of Examinations	Chairperson/ Coordinator	Planned																																																
			Actual																																																

Copy to: All Concerned

Prepared By:

 Dr. Faaz Ahmed Butt
 Deputy Director QEC-I

Reviewed By:

 Prof. Dr. M. Wasif
 Director QEC

Approved By:

 Prof. Dr. M. Tufail
 Vice Chancellor