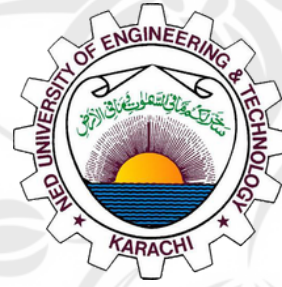


NED

University

OF ENGINEERING & TECHNOLOGY



QEC QUARTERLY NEWSLETTER

Welcome

- Fourth issue of QEC Newsletter of the year 2024 has been made available and accessible to all patrons. The desired objective of this periodic publication is to keep informed patrons about the latest developments and advancement in the University. Your esteemed feedback and valuable comments are always appreciated for further development and improvement of this Newsletter.

Program Review for Effectiveness and Enhancement (PREE) conducted at Indus University

- Dr. Muhammad Wasif, Director QEC has conducted an interactive session on "Program Review for Effectiveness and Enhancement (PREE): Preparing for Compliance as per the New QAA-HEC Criteria".
- The session was hosted by Quality Enhancement Cell of Indus University on December 16, 2024. The session brought together faculty members from Indus University and QEC teams from various universities, sparking meaningful discussions and collaborative strategies to enhance academic quality and compliance.

INDUS UNIVERSITY
LEARN WELL TO LIVE WELL

**PROGRAM REVIEW FOR
EFFECTIVENESS
AND ENHANCEMENT (PREE)**

Preparing for Compliance as per the
New QAA-HEC Criteria

PURPOSE OF THE SESSION:

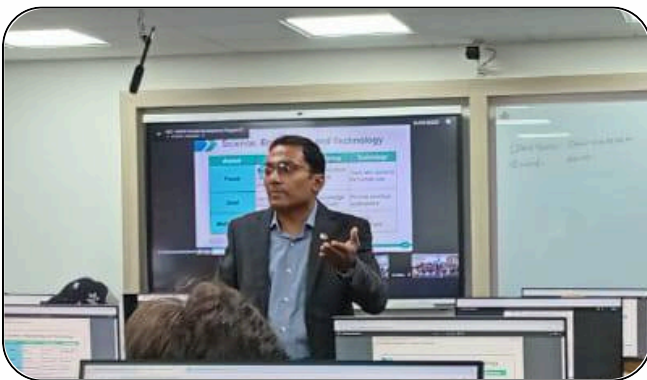
- To enhance understanding of the modified version of PREE, QA-HEC criteria
- To equip faculty with tools and strategies for effective program reviews
- To promote continuous improvement and academic excellence

16th DEC MONDAY 2:00 PM TO 4:00 PM

*Quality
Enhancement Cell
(QEC)*

A two days' training session conducted at DUHS

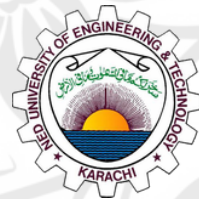
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A round table discussion on “Bridging the Thought Process Among Generations” at IBA

- Dr. Muhammad Wasif, Director QEC attended a round table discussion on “Bridging the Thought Process Among Generations”. This event was organized by IBA at its City Campus on December 2, 2024.
- The discussion aims to explore the differences and commonalities in thought processes across generations, fostering understanding and collaboration in a rapidly evolving world.

Without Great
QUALITY
 it does NOT
 matter what
 something
costs...



QECAC Capacity Building: Implementing Quality Assurance Standards in Affiliated Colleges (ACs)

- The Higher Education Commission (HEC) of Pakistan had announced a specialized training session titled QECAC Capacity Building: Implementing Quality Assurance Standards in Affiliated Colleges (ACs) to enhance the capabilities of Quality Enhancement Cells (QEC) in public sector universities. Scheduled for December 11-12, 2024, at the H. E. J. Research Institute of Chemistry, University of Karachi, the program aimed to equip participants with the knowledge and skills to uphold quality assurance standards across affiliated colleges.
- Dr. Muhammad Samiuddin (Deputy Director-III, QEC) and Mr. Iftikhar Ahmed (Deputy Registrar, Training) represented NED University at this important training, which marked a significant step toward the consistent application of quality standards vital for the development of affiliated colleges in Pakistan.



Routine Surveillance Audit

- The Routine Surveillance Audit was conducted on 18th, 19th and 20th November 2024 by the auditors of Lloyds' Register Quality Assurance (LRQA). Following departments were audited.
- ·Dean (MME) Office
- ·Dean (CPE) Office
- ·Urban and Infrastructure Engineering
- ·Physics Department
- ·Industrial & Manufacturing Engineering
- ·Directorate of Works & Services
- ·Material Engineering
- ·Directorate of Planning & Developments
- ·English Linguistics & Allied Studies
- ·Student Affairs Department

No observation was noted.

Internal Quality Audit

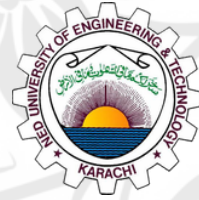
- The 44th Internal Quality Audit of NED University was conducted on 19th and 20th December 2024. The internal quality auditors' teams conducted the audit as per the approved Audit Plan. The audit report was prepared and submitted to the Vice-Chancellor for approval. After approval, the audit report/ observations were communicated to all concerned for necessary Corrective/ Risk Mitigation Actions (CMARs).

Board of Review Meeting (University Level)

- The 42nd Meeting of the Board of Review (University Level) was held on 31st December 2024. Agenda and Working papers were issued to all members of the Board.

Board of Review Meeting (Department Level)

- The 87th Meeting of the Board of Review (Department Level) of Quality Management/ Enhancement Cell (QMC/QEC) was held on 31st December 2024. Agenda and Working papers were issued to all members of the Board via email.



Statistical Reports

- Undergraduate, Masters and PhD Programmes
- The statistical analyses of the online customers' feedback surveys of Undergraduate, Masters and PhD Programmes (Fall Semester 2024) were completed. The auto generated Statistical Reports are made available on University Portal.

QEC Trainings

- The Statistical Reports of various training programs organised by the QMC/QEC have been prepared.

Faculty Course Review Reports

- As per the guidelines of HEC; it is mandatory to collect Faculty Course Review Reports online from all faculty members of each programme. In this regard, online Faculty Course Review Reports for Undergraduate, Masters and PhD programmes (Fall Semester 2024) were collected through Faculty Portal.

Changes/ Revision of QMS Documents

- ·Weekly Attendance Sheet (Practical Courses) (New)
- ·SOP for "Quality Enhancement Cell (QEC)" (Revised)
- ·Application form for Medical Attendance Card (Revised)

Meeting with Representative of Affiliated Colleges

- The QEC-ACs team at NED University conducted a meeting with representatives from the QECACs of affiliated colleges on 24th December, 2024 regarding the HES training on "QECAC Capacity Building: Implementing Quality Assurance Standards in Affiliated Colleges (ACs)" held in December 2024. The meeting aimed to provide participants with the necessary knowledge and skills to effectively uphold and implement quality assurance standards across the affiliated colleges.



Conduct of Customers' Feedback and Report Writing (Students, Faculty, Alumni) Requirement of HEC for YPR

- A training session on "Conducting Customer Feedback and Report Writing (Students, Faculty, Alumni) in accordance with HEC guidelines" was organized for the faculty members and officers of Affiliated Colleges. The session took place on December 24th, 2024, and was conducted by Dr. Faaz Ahmed Butt (Deputy Director, QEC) and Mr. Shahid Safi (Deputy Registrar, Statistics QEC).

Development of SAR as per HEC guidelines

- Training programme on "Development of SAR as per HEC guidelines" on 20th November, 2024 was arranged for the PT members. Training was conducted by Dr. Faaz Ahmed Butt, Dy. Director-I, QEC.



Quality Management System

- A training on "Quality Management System" was arranged for the faculty members and officers on 2nd October 2024. Training was conducted by Dr. Muhammad Wasif (Director, QEC) and Dr. Faaz Ahmed Butt (Dy. Director-I, QEC).



Effective PhD Supervision (A series of seven sessions)

- Effective PhD Supervision was jointly organized by QEC and ASRB for those faculty members who intended to attain NED PhD Supervisor status. Training was comprised of ten hours and seven sessions on 7th to 14th October, 2024. Training sessions were conducted by various field experts including: Dr. Muhammad Wasif (Director QEC), Dr. Mubashir Ali Siddiqui, (CMD/ Secretary, ASRB), Prof. Dr. Zahoor ul Hussain Awan (CDF), Prof. Dr. M. Mubashir Khan (CCT), Dr. Tariq Jamil, (Asst. Prof., MED/ Dy. Secretary, ASRB), Mr. Abdul Wahab (Director Procurement) and Prof. Dr. Noman Ahmed (Dean ASC).



Islamic Orientation (for Faculty/Officers/Staff)

- A two-day's Training programme on "Islamic Orientation" was arranged for the faculty members and officers of the university on 23rd & 24th October, 2024. Dr. Syed Azizur Rahman, Incharge, Regional Da'wa Center, Karachi conducted the training sessions.
- Training programme on "Islamic Orientation" was arranged for the staff of the university on 31st October & 1st November, 2024. Dr. Syed Azizur Rahman, Incharge, Regional Da'wa Center, Karachi conducted the training comprised of two sessions.



Strategic Management Portal

- A training session on "Strategic Management Portal" was conducted by Prof. Dr. Muhammad Mubashir Khan, Chairperson, Department of Computer Science & IT. Session was attended by the Chairpersons and Head of the departments on 7th November, 2024.



First Aid & Fire Fighting

- Dr. Muhammad Samiuddin, Dy. Director-III, QEC has conducted a training session on "First Aid & Fire Fighting" on October 15th, 2024. Training was arranged for staff of various departments.



Effective Quality Management Audits

- Dr. Muhammad Wasif, Director QEC conducted a training programme on "Effective Quality Management Audits" on 5th December, 2024. Session was attended by the Auditors, Faculty members and Officers.



Health, Safety & Environment (Experiment based)

- Dr. Tariq Rehman, Dy. Director-II, QEC has conducted a training session on "Health, Safety & Environment (experiment based)" on 18th November, 2024 for the staff members of various departments.



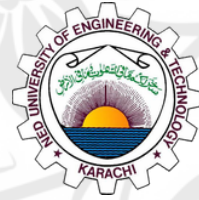
Departmental Website Update and its Management

- Mr. Amjad Ali, Sr. IT Manager, Registrar Office conducted a training programme on "Departmental Website Update and its Management" on 26th November, 2024. Training was arranged for the IT Managers and Data Entry Operators.



Use of Generative Artificial Intelligence (AI) for supporting functions

- A training programme on "Use of Generative Artificial Intelligence (AI) for supporting functions" on 24th December, 2024 was arranged for the office staff. Training was conducted by Dr. Muhammad Samiuddin, Deputy Director QEC-III.



Effective Communication Skills/ Email Writing Skills

- A training programme on "Effective Communication Skills/ Email Writing Skills" on 29th November, 2024 was conducted by Prof. Dr. Sajida Zaki, Chairperson, Department of English Linguistics & Allied Studies. Training was attended by Faculty members, Officers and Staff of the university.



Health, Safety & Environment

- Dr. Faaz Ahmed Butt, Dy. Director-I, QEC has conducted a training programme on "Health, Safety & Environment" on 17th December, 2024 for the Focal Persons of Health, Safety & Environment (Department Level) Committee.



Using Generative Artificial Intelligence (AI) tools in office work

- A training programme on "Using Generative Artificial Intelligence (AI) tools in office work" on 17th December, 2024 was arranged for the faculty members. Training was conducted by Dr. Muhammad Wasif, Director QEC

