

Most Urgent



F/QSP 02/01/00

Internal Memo

- URGENT INFO ONLY
 IMMEDIATE ROUTINE

To: All Deans/ All Chairpersons/ HoDs
Subject: Activity Schedule –QAA-HEC Review of Masters/
PhD Programs (5th April 2018)
From: Pro Vice Chancellor
Ref: ISO/INT/ 1100
Date: 02-04-2018


The QAA-HEC Visit for Review of Masters/ Ph.D. programs of NED University of Engineering & Technology has been confirmed by the QAA-HEC to be conducted on 5th April 2018 by a Review Panel (RP) comprising 10 members. The activity schedule is as follows:

TIME	ACTIVITY	Venue
08:30	Arrival of the QAA Program Review panel	VC Secretariat
08:30 – 08:40	Presentation on Ph.D. & M.Phil./MS/Equivalent Programs	Committee Room
08:40 – 13:30	Review of program, student and faculty files	Senate Hall
13:30 – 14:00	Prayer & Break	---
14:00 – 14:20	Interaction with research students (4 students per program)	Main Auditorium
14:20 – 14:40	Interaction with Supervisors (Other than Chairpersons)	CCEE Lecture Hall
14:40 – 15:00	Meeting with All Deans, Chairpersons, HODs, Controller of Examination, Secretary AS&RB	CCEE Lecture Hall
15:00 – 16:10	Visit to selected research facilities Laboratory/ Library/ Classroom etc.	---
16:10 – 16:30	Wrap-up meeting of the QAA Program Review panel	Senate Hall
16:30 – 17:00	Exit meeting with the Vice Chancellor	Committee Room

It is requested to (i) to send 4 research students from each Masters/ PhD program from your department at 13:30 hours and (ii) to send 2 research supervisors (other than Chairperson) from each Masters/ PhD programs of your department at 14:00 hours at the above designated places.

It is also requested to be available along with necessary records on the said days and attend the activities as required by the above schedule or whenever requested otherwise.

We appreciate your cooperation in this connection and hope that this exercise shall make meaningful contribution towards our collective cause of improving state of quality and governance in the University.


Prof. Dr. Muhammad Tufail
Pro Vice Chancellor

Copy to:

- 1- PA to VC
- 2- PA to PVC

Copy with following request to:

- 1) Registrar/ COE (for staff and documentation support)
- 2) DS (for arrangements in Senate Hall & Auditorium)
- 3) CND (for 5 desktop/ laptops, computers, printer and scanner)
- 4) DIT (for Multimedia Projector, Laptop, Internet/ Wi-Fi facility)
- 5) Directors/ All Deputy Directors and Officers of QEC (for necessary preparation)
- 6) DR (S&G) (for security, protocol and logistic support)
- 7) All HODs